

Job Title: Program Manager

Location: Cincinnati, OH

Description:

GIRD Systems is seeking a program manager for Cincinnati, OH. This person will manage multiple programs of various sizes, most of which are Government programs. We are looking for an individual who has demonstrated an ability to effectively and efficiently manage programs within budget while providing high quality deliverables on time. The individual will work with a team of talented engineers to achieve high efficiency in solving our customer's formidable challenges and meeting our customer's requirements objectives. We seek highly motivated, diligent and forward thinking individuals to grow with the company. We provide our employees with competitive compensation packages and a full range of benefits, including vacation/holiday, medical, dental, IRA match and tuition assistance.

Position: Contract to hire or full-time employment

Citizenship: US Citizenship is required

Clearance Requirement: No, but would be a plus

Travel Requirements: This position will require overnight travel no more than 10 % of the time

Relocation Assistance: May be provided/negotiable

Roles and Responsibilities:

- Demonstrate leadership skills/experience as program manager of communication systems and signal processing systems programs/projects
- Work with engineers to develop program schedules and work breakdown structures using MS Project, Excel, and other tools
- Enforce of strict adherence to budgets and schedules in order to prevent cost overrun or schedule slippage
- Resolve/mitigate difficult situations such as labor shortage/overage, unforeseen costs, delays/time overruns, conflicting demands on labor resources, etc.
- Prepare financial, time/schedule, labor workload, resource allocation, etc. reports as needed
- Familiarity with signal processing systems, terrestrial/airborne/satellite communication systems for effective program management
- Deliver effective briefings and work efficiently in a multidisciplinary team environment
- Travel to support events such as customer site visits, proposals, industry days and tradeshow
- Proactively work to ensure a safe work environment and adherence to GIRD Systems policies and procedures

Qualifications:

Bachelor's degree and minimum 6 years of relevant work experience or Master's degree and minimum of 3 years of relevant work experience in Government/military/DoD program management. Certified Program Manager (CPM) certification is a plus, but can be made up by experience. Must be proficient in MS Project and Excel. Knowledge of QuickBooks would be a plus.

Familiarity with signal processing systems and terrestrial/airborne/satellite communication systems very strongly preferred for effective program management in these areas.

GIRD Systems is committed to hiring and retaining a diverse workforce. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.